



Market at GermanFest

Craft Fair and Vendor Market

Saturday July 8, 2017

5TH STREET (Also known as Main Street)
Syracuse, Nebraska

SET UP: Indoor – Friday, July 7, 2017; 6 p.m. – 8 p.m.

Outdoor: Saturday, July 8, 2017 - 7:00 AM

SHOW TIME: Saturday, July 8, 2017 - 9:00 - 3:00

BOOTH FEE PER 10' x 10' Space

NON-FOOD VENDORS – Inside (FirstBank Nebraska Basement)

_____ \$ 25.00 -**Inside** Single space (8 ft. table will be provided)

* If Indoor is filled will take outside booth. _____Yes _____No

(Each indoor vendor is limited to ONE 10' x 10' space. Set-up encouraged on Friday night, July 7; 6 – 8 p.m.)

NON-FOOD VENDORS – Outside (We encourage tent/canopy use for sun)

_____ \$25.00 - **Outside** Single space (you bring your own table)

_____ \$35.00 - **Outside** Double space (you bring your own table)

**You may request NO more than 2 booth spaces

FOOD VENDORS – Outside (We encourage tent/canopy use for sun)

_____ \$35.00 (**NO** electrical will be provided) for 15 ft.

_____ \$10.00 for each additional 10 ft.

PLEASE READ ALL THE GUIDELINES!

1. GermanFest is a 30+ year event. If you are outdoors remember it is in July so it can be hot! Because of the heat, we can't always guarantee a large crowd or a crowd that's wanting to shop. We do our best to advertise & get people there. We have TV coverage out of Lincoln and Omaha. We are on radio stations all across Southeast Nebraska and Southwest Iowa. We pay for advertising in multiple newspapers across the state, Iowa and Missouri as well as advertise in many magazine and tour guides. We also use Facebook and Twitter to get our event out there.
2. This is a **First Come First Serve** Show! The number of vendor spaces will be limited. Spaces will be assigned based on the date the application is received. Your booth fees must be received with your application to hold your spot. All applications are mailed to previous vendors in April, any open spots will be open to new vendors after June 1, 2017.
3. Please complete the entire application and mail it with payment as soon as possible. **Make all checks payable to the Syracuse Area Chamber of Commerce.** All fees are donated to help defray the cost of GermanFest. If you have to cancel for any reason, we will refund your money up until June 15, 2017. Vendors will not be allowed in the show if their checks are returned and the payment is not resolved. *Applications that are not received with their booth fees will NOT be accepted.*
4. Vendors are responsible for their own insurance for the event.
5. If you wish to receive CONFIRMATION that you are in the show, please note on the bottom of the application that you would like an email confirmation.
6. Anyone that participates in the show this year is automatically on the mailing list for next year. If we do not hear from you this year, you may be removed from the list in 2018.
7. Syracuse sales tax is 6.5% and you are responsible for submitting taxes to the Nebraska Department of Revenue.
8. Indoor vendors are encouraged to set-up on Friday night, between 6 p.m. and 8 pm. There is elevator access to the bank basement. You may use the bank-thru after 6 pm Friday and after 3 p.m. Saturday for vehicle parking to unload and load. NO vehicles will be allowed to use the drive-thru on Saturday morning.

9. Outdoor set up time starts at 7 am. All vehicles must be removed from the street before 9 am. Gates will be opened after 3 pm to allow for tear down. All vendors must have tear down completed before 6 pm.
10. No vendor vehicles are allowed to parking the bank parking lot north of bank or on Midland Street during the hours of the Market, unless prior approval has been given. Refer to map below.
11. Vendors are responsible for their own merchandise at all times and are responsible for cleaning up their area after tear down.
12. The GermanFest Committee reserves the right to NOT ask anyone back next year for rude or discourteous behavior or inappropriate merchandise for our family friendly event. We reserve the right to reject vendors that we feel are not family friendly.
13. Please do not tear down before 3 p.m. or leave early. All it takes is one vendor tearing down or leaving to make customers leave.
14. Vendors are encouraged to bring a tent/canopy. Outdoor vendors will be on brick streets with no shade and it will get HOT! Please make sure your tent/canopy fits within the 10' spaces.
15. Outdoor vendors are responsible for providing their own tables and chairs.
16. We will do our best to make sure that we do not have multiple vendors from the same Direct Sales companies.
17. Any merchandise with Syracuse "GermanFest" must be approved by the GermanFest Committee prior to show.
18. No electricity will be supplied. If you are bringing a generator, please note it on your application.
19. Remember you are paying for a specific sized booth. Make sure your items fit within the area you are paying for. Since it is on Main Street, the parade will be coming down the street in front of you.
20. Vendors may not change locations without prior approval.
21. Vendors are encouraged to spread the word. We invite you to like our Facebook page so you can share the day's events with your friends. <https://www.facebook.com/GermanFestSyracuseNE/>

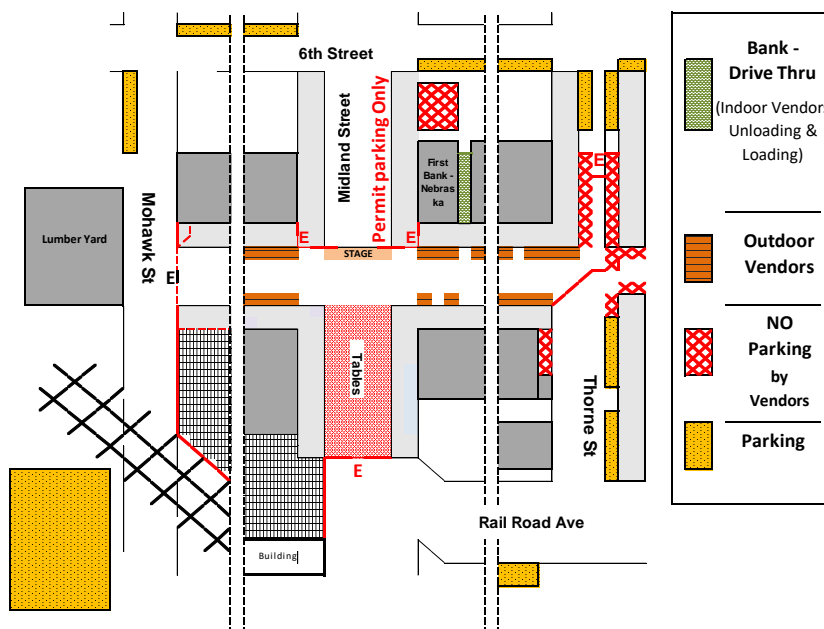
Must be prepaid by June 1, 2017 (last minute applications accepted if space is available)

Checks to: **Syracuse Area Chamber of Commerce**

Mail form and check to: **Market at GermanFest, Penny Trueblood, 855 N 30th Road, Syracuse, NE 68446**

Phone 402-269-4079 email: p_trueblood@hotmail.com

Please retain a copy for your information/records



Map is not to scale.



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CRAFT FAIR & VENDOR MARKET

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COMPANY NAME _____

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ EMAIL ADDRESS _____

TYPE OF MERCHANIDSE _____

NON-FOOD VENDORS – Inside (FirstBank Nebraska Basement)

_____ \$ 25.00 -**Inside** Single space (8 ft. table will be provided)

Will take Outdoor space if Indoor unavailable Yes ____ No ____

NON-FOOD VENDORS – Outside (We encourage tent/canopy use for sun)

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WILL YOU BE USING A GENERATOR? _____ EMAIL CONFIRMATION YES OR NO

TOTAL AMOUNT ENCLOSED _____ Please make checks payable to: Syracuse Area Chamber of Commerce

If you would like us to add any details to our Facebook event, please include what you would like us to say:

GENERAL RELEASE: I (we) the Applicant(s) understand that booth space must be paid in full by May 1, 2017, or the GermanFest Committee will not guarantee booth space. I (we) the Applicant(s) give permission to use our name(s), business name, photos or images taken in broadcasts, newsletters, websites or any appropriate medium. Expressively release Syracuse GermanFest of all liability for injury, theft, damage or loss to persons or property of the Exhibitor and will not hold said parties liable for refund whatsoever for failure to fulfill this contract, being an act of God, statutes, ordinances or legal authority or any cause beyond its control and hereby agree to the enforcement of all requested rules and regulations of the application and entry rules. Changes concerning GermanFest may be made at the discretions of the Syracuse GermanFest Committee at any time. I agree that all items for sale by this Applicant(s) are deemed appropriate for a family festival and not objectionable or illegal and to abide by all rules and regulations and the release as stated above. That the GermanFest Committee reserves the right to refuse the sale of items deemed unappropriated for a family festival.

Signature of representative **X** _____ Date: _____

Date _____ Size _____ Check # _____ Spot # _____ Confirmation _____ Generator _____